

Minutes of the meeting of IQAC held on 13.07.2016

The First IQAC Meeting for the academic year 2016-17 was held on 13th July 2016 in the Board Room at 3:30 PM in the presence of IQAC members.

IQAC committee:

Sl. No	Name & Designation	Role
1.	Dr. Basavaraj L, Principal	Chairman
2.	Dr. Parthasarathy L, HOD, Dept. of EEE	Member
3.	Mr. Veerendrakumar M S, HOD, Dept. of CSE	Member
4.	Dr. Rathnakar G, HOD, Dept. of ME	Member
5.	Mr. ManuVijay, HOD, Dept. of CV	Member
6.	Dr. Mahesh Lohith K S, HOD, Dept. of Physics	Member
7.	Mrs. Bhagyashree S R, Professor, Dept. of ECE	Member
8.	Mr. Ravi Kumar, Assistant. Prof., Dept. of ME	Member
9.	Mr. Raghavendra L., Assistant. Prof., Dept. of EEE	Member
10.	Mr. Anil Kumar B H, Assistant. Prof., Dept. of CSE	Member
11.	Dr. Syed Shakeeb Ur Rehman, Principal, SJCE	External member
12.	Mr. Yathisha L, Assistant. Prof., Dept. of ECE	Member Secretary

The meeting began at 3:30 PM and Dr. Basavaraj L, IQAC Chairman welcomed the members to the meeting.

Mr Yathisha L. Member secretary, reported the initiatives/events that were conducted by IQAC during the previous meeting:

PAC and DAB meetings: Member secretary informed that the departments have been informed to complete the PAC and DAB meeting at the earliest and to prepare PAM for identifying gap of curriculum.

Regarding the AAA (Academic and Administrative Audit): The IQAC took the initiative in conducting the Academic and Administrative Audit of the institution in all Academic The Administrative audit was also conducted in all branches at the earliest

ISO Audit: The member secretary informed that all the documentation for forthcoming ISO audit may be completed and may be verified for which timeline will be provided soon.

ICT based teaching methodology: Member secretary informed that to improve the TLP at least for theory subjects ICT aids shall be implemented.

Project demonstration: IQAC member secretary informed that the final year project demonstration shall be done and evaluated as best projects to encourage the students.

Minutes of meeting of present meeting

Research activities: The committee opined that the number of research activities are low and initiative may be taken to improve the activity by carrying out research-based projects in the final year and also publishing those projects as the journal articles.

Student related activities: The IQAC opined that the student participation in the co-curricular and extracurricular activities needs improvement. Also, placement related activities are to be further encouraged. It was also opined that an external agency may be hired to train the students for the placements.



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Faculty participation in the professional development activities: It was witnessed that the faculty participation in professional development activities was low. Hence it was resolved that the at least 50% staff from each of the department shall be participating in the present semester and at least 1 FDP from each department shall be organised.

MOU and industrial interactions: Members of IQAC also opined that the students should be encouraged to participate in the internships of industries. Also, the MOU with such industries may be established for technical talks and other student skill improvement programs.

Member secretary delivered Vote of thanks


PRINCIPAL
ATME College of Engineering
13th KM Mysuru-Kanakapura-Bangalore Road
Mellahalli Mysuru-570 028

Minutes of the meeting of IQAC held on 11.01.2017

The second IQAC Meeting for the academic year 2016-17 was held on 11th January 2017 in the Board Room at 3 PM in the presence of IQAC members.

IQAC committee:

Sl. No	Name & Designation	Role
1.	Dr. Basavaraj L, Principal	Chairman
2.	Dr. Parthasarathy L, HOD, Dept. of EEE	Member
3.	Mr. Veerendrakumar M S, HOD, Dept. of CSE	Member
4.	Dr. Rathnakar G, HOD, Dept. of ME	Member
5.	Mr. ManuVijay, HOD, Dept. of CV	Member
6.	Dr. Mahesh Lohith K S, HOD, Dept. of Physics	Member
7.	Mrs. Bhagyashree S R, Professor, Dept. of ECE	Member
8.	Mr. Ravi Kumar, Assistant. Prof., Dept. of ME	Member
9.	Mr. Raghavendra L., Assistant. Prof., Dept. of EEE	Member
10.	Mr. Anil Kumar B H, Assistant. Prof., Dept. of CSE	Member
11.	Dr. Syed Shakeeb Ur Rehman, Principal, SJCE	External member
12.	Mr. Yathisha L, Assistant. Prof., Dept. of ECE	Member Secretary

The meeting began at 3 PM and Dr. Basavaraj L, IQAC Chairman welcomed the members to the meeting. Mr. Yathisha L. Member secretary, reported the initiatives/events that were conducted by IQAC during the previous meeting:

Student related activities: The IQAC member secretary informed that department level tech fest shall be organised and students from other colleges may be invited to increase the competitive spirit of our students.

Field visits and industrial tour: Field visits as well as industrial tour shall be organised for the final year students, to impart practical usage of their studies in fields.

Faculty participation in the professional development activities: Member secretary informed that the faculties who have not undergone FDP shall pursue them in the present semester.

Those departments who have not conducted professional development programs shall conduct them in the present semester.

DAB activities: Member secretary informed that departments have been notified to complete DAB meetings for the present semester.

NBA activities: Member secretary informed that formats and list of files related to OBE implementations has been finalised and will be shared soon to all the departments. All departments shall maintain relevant documents at their end.

Final year projects: Member secretary informed that It was also opined that final year project exhibitions may be organised so students would get critical review about their projects.

Participation in NIRF: Member secretary informed that institute is planning to participate in NIRF from next academic Year. All the formalities are being carried out for the participation.

Minutes of meeting of present meeting

It was also opined that some of the faculties may be deputed for the OBE workshops for best implementation at institute level.

Members of IQAC also opined that the students should be encouraged to participate in the internships of industries. Also, the MOU with such industries may be established for technical talks and other student skill improvement programs.

Minutes of the meeting of IQAC held on 21.07.2017

The First IQAC Meeting for the academic year 2017-18 was held on 21st July 2017 in the Board Room at 3:30 PM in the presence of IQAC members.

IQAC committee:

Sl. No	Name & Designation	Role
1.	Dr. Basavaraj L, Principal	Chairman
2.	Dr. Parthasarathy L, HOD, Dept. of EEE	Member
3.	Dr. Puttegowda, HOD, Dept. of CSE	Member
4.	Dr. Rathnakar G, HOD, Dept. of ME	Member
5.	Mr. Manuvijay, HOD, Dept. of CV	Member
6.	Dr. Mahesh Lohith K S, HOD, Dept. of Physics	Member
7.	Mrs. Bhagyashree S R, Professor, Dept. of ECE	Member
8.	Mr. Yathisha L, Assistant. Prof., Dept. of ECE	Member
9.	Mr. Ravi Kumar, Assoc. Prof., Dept. of ME	Member
10.	Mr. Raghavendra L., Assistant. Prof., Dept. of EEE	Member
11.	Mr. Anil Kumar B H, Assistant. Prof., Dept. of CSE	Member
12.	Dr. Syed Shakeeb Ur Rehman, Former Principal, SJCE	External member
13.	Dr. Mahesh P K, HOD, Dept. of ECE	Member Secretary

The meeting began at 3:30 PM and Dr. Basavaraj L, IQAC Chairman welcomed the members to the meeting.

Dr. Mahesh P K. Member secretary, reported the initiatives/events that were conducted by IQAC during the previous meeting:

PAC and DAB meetings: Member secretary informed that the departments have been informed to complete the PAC and DAB meeting at the earliest and to prepare PAM for identifying gap of curriculum.

Since the institution plans for applying NBA accreditation, all the documentation are being verified and suitable inputs are being given for improvement

ISO Audit: The member secretary informed that all the documentation for forthcoming ISO audit may be completed and may be verified for which timeline will be provided soon.

ICT based teaching methodology: Member secretary informed that to improve the TLP at least for theory subjects ICT aids shall be implemented.

Project demonstration: IQAC member secretary informed that the final year project demonstration shall be done and evaluated as best projects to encourage the students.

Regarding the AAA (Academic and Administrative Audit): The IQAC took the initiative in conducting the Academic and Administrative Audit of the institution in all Academic The Administrative audit was also conducted in all branches at the earliest

Minutes of meeting of present meeting

Research activities: The committee opined that the number of research activities are low and initiative may be taken to improve the activity by carrying out research-based projects in the final year and also publishing those projects as the journal articles.



Student related activities: The IQAC opined that the student participation in the co-curricular and extracurricular activities needs improvement. Also, placement related activities are to be further encouraged. It was also opined that an external agency may be hired to train the students for the placements.

Periodic Counselling: Dr. Dr. Syed Shakeeb Ur Rehman suggested that periodic counselling of students must be carried out to monitor the academic progress as well as wellbeing of the student

Faculty participation in the professional development activities: It was witnessed that the faculty participation in professional development activities was low. Hence it was resolved that the at least 50% staff from each of the department shall be participating in the present semester and at least 1 FDP from each department shall be organised.

It was also opined by the committee that an adherence to the planed activities of each department must be logged.

MOU and industrial interactions: Members of IQAC also opined that the students should be encouraged to participate in the internships of industries. Also, the MOU with such industries may be established for technical talks and other student skill improvement programs.

Member secretary delivered Vote of thanks


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Minutes of the meeting of IQAC held on 19.01.2018

IQAC second meeting for the academic year 2017-18 held on 19th Jan 2018 in the Board Room at 2.30 PM in the presence of IQAC members as follows:

Sl. No	Name & Designation	Role
1.	Dr. Basavaraj L, Principal	Chairman
2.	Dr. Parthasarathy L, HOD, Dept. of EEE	Member
3.	Dr. Puttegowda, HOD, Dept. of CSE	Member
4.	Dr. Rathnakar, HOD, Dept. of ME	Member
5.	Mr. Manuvijay, HOD, Dept. of CV	Member
6.	Dr. Mahesh Lohith K S, HOD, Dept. of Physics	Member
7.	Dr. Bhagyashree S R, Professor, Dept. of ECE	Member
8.	Dr. Yathisha L, Assoc. Prof., Dept. of ECE	Member
9.	Mr. Ravi Kumar, Assoc. Prof., Dept. of ME	Member
10.	Mr. Raghavendra L., Assoc. Prof., Dept. of EEE	Member
11.	Mr. Anil Kumar B H, Assoc. Prof., Dept. of CSE	Member
12.	Dr. Syed Shakeeb Ur Rehman, Former Principal, SJCE	External member
13.	Dr. Mahesh P K, HOD, Dept. of ECE	Member Secretary

1. The meeting started by committee chairman welcoming the committee members and briefly explaining about roles, responsibility and functions of Internal Quality Assurance Cell.
2. Committee discussed about the following:
 - I. Committee chairman appreciated all for making annual college cultural fest ATMEya-2018 a grand success.
 - II. Appreciated staffs who bought KSCST funds for final year projects.

- III. Congratulated the staff members of who completed NPTEL online courses in various research areas.
- IV. Appreciated Dr. Yathisha L for guiding to get “Best Project award” which was funded by KSCST.
- V. Appreciated Dr. Yathisha L for receiving “Shishyaru mecchidha guru” award from Negila yogi seva trust, Mysuru.
- VI. Appreciated two-day state level ECE department technical fest URJA-2k18.
- VII. Appreciated CSE and ME Department level technical fest.
- VIII. Heads of each Department presented the result analysis to the management.
- IX. Analysis of feedback taken from the stakeholders in the structured format.
- X. Suggested to verify Attainment of Program Outcomes (POs) and Program specific Outcomes (PSOs).
3. Submitted report to Committee chairman about Academic audit such as Academic and personal file of faculty and Lab Inventory verification.
4. Insisted the HODs, to strictly adhere to the academic calendar.
5. Discussed to organize various Workshop, Technical talks, seminars and FDPs.
6. Discussed to organize engineers’ day and Kannada Rajyothsava.
7. Insisted to carry out soft skills and Aptitude training for students.
8. Suggested to update Counselling/mentoring records regularly.
9. Insisted to plan to take students on Industrial visits also insisted staffs to motivate students to take part in inter institute events.
10. Committee suggested to have more centre of excellence by collaborating with premier institutes like IIT/NITs.
11. Finally, Member secretary proposed vote of thanks.


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Date: 18-7-2018

Minutes of Meeting

Internal Quality Assurance Cell (IQAC) IQAC first meeting for the academic year **2018-19 held on 18th July 2018 at 12:00PM** in the IQAC Cell in the presence of IQAC members as follows:

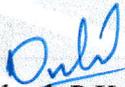
Sl. No	Name & Designation	Role
1.	Dr. Basavaraj L, Principal	Chairman
2.	Dr. Parthasarathy L, HOD, Dept. of EEE	Member
3.	Dr. Puttegowda, HOD, Dept. of CSE	Member
4.	Dr. Rathnakar, HOD, Dept. of ME	Member
5.	Mr. Manuvijay, HOD, Dept. of CV	Member
6.	Dr. Mahesh Lohith K S, HOD, Dept. of Physics	Member
7.	Dr. Bhagyashree S R, Professor, Dept. of ECE	Member
8.	Dr. Yathisha L, Assoc. Prof., Dept. of ECE	Member
9.	Mr. Ravi Kumar, Assoc. Prof., Dept. of ME	Member
10.	Mr. Raghavendra L., Assoc. Prof., Dept. of EEE	Member
11.	Mr. Anil Kumar B H, Assoc. Prof., Dept. of CSE	Member
12.	Dr. Syed Shakeeb Ur Rehman, Former Principal, SJCE	External member
13.	Dr. Mahesh P K, HOD, Dept. of ECE	Member Secretary

The Minutes of the meeting are as follows:

- The meeting started with the Committee Secretary welcoming the committee members.
- Dr. Basavaraj L enquired about the status of NBA Accreditation Process.
- The NBA Chief Coordinator Dr. Mahesh P K briefed the committee about the status of NBA accreditation process and the preparation regarding the same.
- He also mentioned that the External Mock Verification -2 will be scheduled soon after the expert confirms the date of visit. In this regard, all the coordinators of NBA are informed to complete the documentation work as early as possible and be ready for the

Mock Verification.

- Committee also reviewed the PO, PSO attainment process and attainment targets were set.
- Dr. Basavaraj L suggested that Industrial Visit to the companies related to their domain to be organized in-order to have the better understanding of the subject.
- Dr. Basavaraj L also expressed that all HoD's must motivate their faculties to actively engage them in the research activities.
- Committee also verified the minutes of DAB and PAC.
- Advised to improve the placement activities.
- Also suggested all the departments to plan the academic activities in accordance with the calendar of events from the University and the college, FDP's workshops and training programs in advance and adhere to the same.
- Discussed about the survey process for the latest academic year.
- Committee discussed about the implementation of the suggestions from the alumni.
- Lastly, Dr. Mahesh P K delivered the Vote of Thanks and the meeting concluded.



Dr. Mahesh P K
(Member Secretary: IQAC)



Dr. Basavaraj L
(IQAC Chair-Person)

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ATME College of Engineering
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Date: 07-04-2019

Minutes of Meeting

Internal Quality Assurance Cell (IQAC) IQAC second meeting for the academic year **2018-19** was held on **7th April 2019 at 2:30 PM** in the IQAC Cell in the presence of IQAC members as follows:

Sl. No	Name & Designation	Role
1.	Dr. Basavaraj L, Principal,	Chairman
2.	Dr. Parthasarathy L, HOD, Dept. of EEE	Member
3.	Dr. Manjunath S S, HOD, Dept. of CSE	Member
4.	Dr. Rathnakar G, HOD, Dept. of ME	Member
5.	Mr. Manuvijay, HOD, Dept. of CV	Member
6.	Dr. Mahesh Lohith K S, HOD, Dept. of Physics	Member
7.	Dr. Bhagyashree S R, Professor, Dept. of ECE	Member
8.	Dr. Yathisha L, Assoc. Prof., Dept. of ECE	Member
9.	Mr. Ravi Kumar, Assoc. Prof., Dept. of ME	Member
10.	Mr. Raghavendra L., Assoc. Prof., Dept. of EEE	Member
11.	Mr. Anil Kumar B H, Assoc. Prof., Dept. of CSE	Member
12.	Dr. Syed Shakeeb Ur Rehman, Former Principal, SJCE	External member
13.	Dr. Mahesh P K, HOD, Dept. of ECE	Member Secretary

The Minutes of the meeting are as follows:

- The meeting started with the Member Secretary welcoming the committee members.
- Dr Basavaraj L briefed about the accomplishments of the previous term and appreciated the efforts made by the IQAC in this regard.
- The Chairperson also appreciated the efforts of the members in getting the institution for NBA accreditation for four of the programs.
- Then the committee discussed about the marks obtained from the NBA Committee and

the plan of action for the comments received from the reviewers.

- Dr. Mahesh P K also discussed about the following points:
 - i. Academic audit needs to be carried out.
 - ii. The feedback and various surveys shall be collected and shall be analysed soon for the next course of action.
 - iii. TPO shall provide the employer surveys while Alumni Association in charges shall be providing alumni feedback after the alumni meet.
 - iv. Alumni Association to be registered
- Member secretary also mentioned that research activities in the institution shall be increased.
- Committee decided to organize college annual fest ATMEya-2019 and shall be organised by the EEE department.
- Also, it was decided to organise Graduation Day for the outgoing students instead of farewell.
- Lastly the member secretary proposed the vote of thanks and the meeting concluded.



Dr. Mahesh P K
(Member Secretary-IQAC)



Dr. Basavaraj L
(Chairperson-IQAC)

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Programs accredited by NBA, New Delhi - CV, EC, EE & ME (Validity: 2019-20 to 2021-22)

Minutes of the meeting of IQAC held on 17.07.2019

The First IQAC Meeting for the academic year 2019-20 was held on 17th July 2019 in the Board Room at 3:30 PM in the presence of IQAC members.

IQAC committee:

Sl. No	Name & Designation	Role
1.	Dr. Basavaraj L, Principal	Chairman
2.	Dr. Parthasarathy L, HOD, Dept. of EEE	Member
3.	Dr. Puttegowda, HOD, Dept. of CSE	Member
4.	Dr. Rathnakar, HOD, Dept. of ME	Member
5.	Mr. Manuvijay, HOD, Dept. of CV	Member
6.	Dr. Mahesh Lohith K S, HOD, Dept. of Physics	Member
7.	Dr. Bhagyashree S R, Professor, Dept. of ECE	Member
8.	Dr. Yathisha L, Assoc. Prof., Dept. of ECE	Member
9.	Mr. Ravi Kumar, Assoc. Prof., Dept. of ME	Member
10.	Mr. Raghavendra L., Assoc. Prof., Dept. of EEE	Member
11.	Mr. Anil Kumar B H, Assoc. Prof., Dept. of CSE	Member
12.	Dr. Syed Shakeeb Ur Rehman, Former Principal, SJCE	External member
13.	Dr. Mahesh P K, HOD, Dept. of ECE	Member Secretary



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The meeting began at 3.30 PM and Dr Basavaraj L, IQAC Chairperson welcomed all the members of the committee. He then reported on the initiatives taken by the college and action plan initiated for NAAC accreditation.

The member secretary, Dr Mahesh PK reported on activities carried out during the last term to the committee. Following are the highlights of the report.

Participation in NIRF: Member Secretary reported that the institute has registered to participate in the National Institutional Ranking Framework (NIRF) 2019.

Implementation of Course Outcome attainment tool: Based on the deficiency report given by the NBA visit, regarding the attainment process excel tool for the course outcome attainment is framed which includes bluebook attainment and assigning attainment level based on the percentage of results obtained in the SEE.

Student Placement tracking: Low turnout ratio for placement was noticed in pre-placement training, faculties members are assigned as placement coordinators of the respective department to monitor students' participation in placement training.

Skill enhancement initiatives: EC department has quoted for the procurement of LabVIEW licensed tools for project lab.

Adoption of ICT tools: Institute has adopted the SRS for continuous Evaluation and due consideration of evaluations to IA marks and monitoring of usage through Monthly reports.

Induction program: Institute has received an appreciation mail for successfully conducting the Induction program. In continuation, a similar induction program shall be conducted according to the VTU norms for the first-year students.

Academic and Administrative audit: Audit shall be conducted very soon and the preparedness of the programs in accordance to NBA norms shall be verified.



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Cultural events: For the present year annual cultural fest ATMEya 2K20 has been assigned to the department of ECE and the social cause theme shall be wildlife conservation. In this regard, coordinate the entire celebration in a grand way.

Feed Back and surveys: The feedback and various surveys needed for the NBA have been collected and shall be analysed soon for the next course of action. TPO shall provide the employer surveys while Alumni Association in charges shall be providing alumni feedback after the alumni meet.

NBA Committee Visit SWOT analysis and Action plan: Member secretary reported that action plan has been initiated to overcome the deficiencies identified by the NBA visiting team.

Minutes of the present meeting.

Recruitment Procedures for Faculty Positions: For assuring Quality Dr. Mahesh P K. placed the suggestions of IQAC for assuring quality for the faculty members appointed through recruitment process. The printed copy of suggestions formulated was distributed to all the members. The committee resolved to approve the suggestions and initiate steps in this regard.

QS I Gauge accreditation process: It was accepted by the committee that the institute should participate in the QS I Gauge accreditation process so that it shall act as preparatory process for NAAC accreditation.

NIRF ranking: Committee pointed out that, even though the Institution has been participating in National Institutional Ranking Framework(NIRF) for the last two years, we failed to get into the list of institutions ranked up to 200. Dr. Mahesh P K, member secretary reported that one of the drawbacks which we faced while applying for NIRF is that we have no sufficient data for the criterion required as stipulated by NIRF. However the Institution has constituted a committee of 3 faculty members to study the report of NIRF, 2019 and enable the institution to attempt for NIRF, 2020, overcoming the barriers.



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Awareness faculty members and students regarding the MOOC/ATAL courses: It was resolved to entrust IQAC to create an awareness and advantages of MOOC courses among students and faculties. In this regard it was resolved that faculty members shall compulsorily enlist in MOOC courses in the ICT based online learning techniques to enrich their skills which subsequently can be imparted to students.

Skill Development Programmes for students: It was opined that every department shall plan for the technical activities which would help the students to learn the skills on the trend areas. It was also opined that the department can also initiate Setting up of project Labs with licensed tools for the benefits to students and in the forthcoming budget it may be considered.

Dr. Mahesh P K

(Member Secretary-IQAC)

Dr. Basavaraj L

(Chairperson-IQAC)

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13th KM Mysuru-Kanakapura-Bangalore Road
Mellahalli Mysuru-570 028

Minutes of the meeting of IQAC held on 15.01.2020

The second IQAC Meeting for the academic year 2019-20 was held on 15th January 2020 through online mode at 3:30 PM.

IQAC committee:

Sl. No	Name & Designation	Role
1.	Dr. Basavaraj L, Principal	Chairman
2.	Dr. Parthasarathy L, HOD, Dept. of EEE	Member
3.	Dr. Puttegowda, HOD, Dept. of CSE	Member
4.	Dr. Rathnakar, HOD, Dept. of ME	Member
5.	Mr. Manuvijay, HOD, Dept. of CV	Member
6.	Dr. Mahesh Lohith K S, HOD, Dept. of Physics	Member
7.	Dr. Bhagyashree S R, Professor, Dept. of ECE	Member
8.	Dr. Yathisha L, Assoc. Prof., Dept. of ECE	Member
9.	Mr. Ravi Kumar, Assoc. Prof., Dept. of ME	Member
10.	Mr. Raghavendra L., Assoc. Prof., Dept. of EEE	Member
11.	Mr. Anil Kumar B H, Assoc. Prof., Dept. of CSE	Member
12.	Dr. Syed Shakeeb Ur Rehman, Former Principal, SJCE	External member
13.	Dr. Mahesh P K, HOD, Dept. of ECE	Member Secretary

The meeting began at 3.30 PM and Dr Basavaraj L, IQAC Chairperson welcomed all the members of the committee. He then reported on the initiatives taken by the college and action plan initiated for NAAC accreditation.

The Member Secretary (MS), Dr Mahesh PK reported on activities carried out during the last term to the committee. Following are the highlights of the report.



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Implementation of Online class for teaching: Due to the Covid -19 pandemic situation the teaching in the institution has been migrated to online mode using MS Teams tool.

Induction program: Induction program for the first-year students shall also be conducted through online mode.

Student Placement: Member secretary reported that Initiatives have been taken to improve the placement training by conducting aptitude and technical training class in the regular time table.

Feed Back and surveys: The feedback and various surveys needed for the NBA have been collected and shall be analysed soon for the next course of action. TPO shall provide the employer surveys while Alumni Association in charges shall be providing alumni feedback after the alumni meet.

Minutes of the present meeting

Reframing of the IQAC committee: It was resolved that the existing IQAC may be Reframed and a Steering committee of NAAC should be made to monitor the preparations for the NAAC participation.

ARPIT course: Committee opined that the faculty should enrol in the APRIT course for enriching their technical skills.

Preparation of NAAC accreditation process: Member secretary opined that the institution was aiming for NAAC accreditation. In this regard all the initiatives have been put into action.

Collaboration with premier institutes: Member secretary informed that institute has collaborated with IIT Guwahati, IIT Bombay for conducting few programs bringing out technical improvements.

Dr. Mahesh P K
(Member Secretary-IQAC)

Dr. Basavaraj L
(Chairperson-IQAC)

PRINCIPAL
ATME College of Engineering
13th KM Mysuru-Kanakapura-Bangalore Road
Mettahalli Mysuru-570 028



Date: 5th -Nov-2020

Minutes of Meeting

Internal Quality Assurance Cell (IQAC) IQAC First meeting for the academic year 2020-21 held on 5th Nov 2020 through online using Ms team's platform from 3:00PM in the presence of IQAC members as follows:

Sl.No.	Name	Designation & Department	Composition	Position
1	Dr. L Basavaraj	Principal, ATMECE	Head of the Institution	Chairperson
2	Mr. H. Venkatesh	Trustee, ATMECE	Management Representative	Member
3	Dr. M S Govinde Gowda	Dean-Academics	Senior Administrative Officers	Member
4	Mr. Anoop M	Asst. Administrative Officer		Member
5	Dr. Yathisha L	Associate Professor, ECE	Faculty of ATMECE	Member
6	Dr. Akshay	Associate Professor, Civil		Member
7	Mr. Ravikumar	Associate Professor, Mech		Member
8	Dr. Avinash K	Assistant Professor, Chemistry		Member
9	Dr. Chethan S	Assistant Professor, Mech		Member
10	Mr. Vinod Kumar P	Assistant Professor, EEE		Member
11	Ms. Sneha N P	Assistant Professor, CSE		Member
12	Ms Anupama Shetter	Assistant Professor, ECE		Member
13	Dr. Shyam Vasudev Rao	Founder & Director Forus Health, Renalyx & Rx DHP, Bengaluru	Industry Representative	Member
14	Mr. Achutha Bachallil	Chairman, Unilog, Infopine Solutions. Mysore		Member
15	Dr. Suresh R	Professor, VTU RO & Chairman IEI, Mysore	Professional Body Representative	Member
16	Mr Pradyumna	CEO and Founder. Design of "All Tools App"	Alumni	Member
17	Ms Shantha Kumari H	School Teacher Mother of Caroline Symphony S (4AD18EC009)	Parent Representative	Member
18	Ms Aishwarya M	5 th Semester E&E	Student Representative	Member
19	Dr. Mahesh P K	Professor & Head, ECE	Coordinator	Member Secretary



The Minutes of the meeting are as follows:

1. The meeting started by committee chairman welcoming the committee members and briefly explaining about roles, responsibility and functions of Internal Quality Assurance Cell.
2. Dr Basavaraj L briefed about the college and its achievement within a span of 10 years to all the IQAC new committee members. The introduction of new steering committee and its composition as follows:

Sl. No.	Name	Designation & Department	Composition	Position
1	Dr. L Basavaraj	Principal, ATMECE	Head of the Institution	Chairperson
2	Mr. Vinod Kumar P	Assistant Professor, EEE	Faculty of ATMECE	Criteria-1 In-charge
3	Dr. Yathisha L	Associate Professor, ECE		Criteria-2 In-charge
4	Dr. Chetan S	Assistant Professor, Mech		Criteria-3 In-charge
5	Ms Anupama Shetter	Assistant Professor, ECE		Criteria-4 In-charge
6	Mrs. Sneha N P	Assistant Professor, CSE		Criteria-5 In-charge
7	Dr. Akshaya B J	Associate Professor, Civil		Criteria-6 In-charge
8	Mr. Ravikumar S	Associate Professor, Mech		Criteria-7 In-charge
9	Dr. Avinash K	Assistant Professor, Chemistry		Member
10	Dr. Mahesh P K	Professor & Head, ECE	Coordinator	Member Secretary

3. Further session was handed over to Dr. Mahesh P K IQAC member secretary to continue with the agenda of the meeting.
 - Dr. Mahesh P K elaborated about the IQ AC committee to the members.
 - Academic audit such as Academic and personal file of faculty and Lab Inventory verification.
 - Followed by the activities conducted in the year 2019-20
 - Next, he shared about the status of NAAC work by giving the idea of all the 7 criteria's that are present in NAAC with the qualitative and quantitative marks differentiation.
 - Further member secretary also shares the information about forming an alumni association/cell, examination committee and also informed about the updated feedback system in CERP.
 - Followed by a discussion on forming of IPR cell in the college. Also the Planned activities to be conducted under IQAC for the academic year 2020- 21.

4. Later on the external committee members gave their valuable suggestions like:



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- Mr. Venkatesh, Management representative suggested that the committee shall meet more than 4 times to be more active to adhere our plans.
 - ➤ Dr Shyam Vasudeva Rao express his happiness towards the growth of the college and the vision of the Honourable chairman.
 - ➤ Mr. Achutha Bachallil suggested to conduct awareness FDP based on Industry 4.0.
 - Dr. Suresh R and Mrs. Shantha Kumari H expressed their happiness towards the initiatives and the good work take care by the college.
4. Discussed to organize various Workshop, Technical talks, seminars and FDPs.
 5. Insisted to plan to take students on Industrial visits also insisted staffs to motivate students to take part in inter institute events.
 6. Tentative of Next Meeting will be scheduled on 4th week of December 2020
 - Verification and Suggestion on 2019-20 Academic Audit
 - The status of NAAC Document work
 - Discussion about the status of SSR.
 7. Finally, Member secretary proposed vote of thanks and thanked the chairperson


Dr. Mahesh P. K.

(Member Secretary: IQAC)



Dr. Basavaraj L

(Chairman: IQAC)

PRINCIPAL
ATME College of Engineering
13th KM Mysuru-Kanakapura-Bangalore Road
Mellahalli Mysuru-570 028



Date: 17th March 2021

Minutes of Meeting

Internal Quality Assurance Cell (IQAC) IQAC second meeting for the academic year 2020-21 held on 17th March 2021 through online using Ms Team's platform from 3:00PM in the presence of IQAC members as follows:

Sl.No.	Name	Designation & Department	Composition	Position	
1	Dr. L Basavaraj	Principal, ATMECE	Head of the Institution	Chairperson	
2	Mr. H. Venkatesh	Trustee, ATMECE	Management Representative	Member	
3	Dr. M S Govinde Gowda	Dean-Academics	Senior Administrative Officers	Member	
4	Mr. Anoop M	Asst. Administrative Officer		Member	
5	Dr. Yathisha L	Associate Professor, ECE	Faculty of ATMECE	Member	
6	Dr. Akshay	Associate Professor, Civil		Member	
7	Mr. Ravikumar	Associate Professor, Mech		Member	
8	Dr. Avinash K	Assistant Professor, Chemistry		Member	
9	Dr. Chethan S	Assistant Professor, Mech		Member	
10	Mr. Vinod Kumar P	Assistant Professor, EEE		Member	
11	Ms. Sneha N P	Assistant Professor, CSE		Member	
12	Ms Anupama Shetter	Assistant Professor, ECE		Member	
13	Dr. Shyam Vasudev Rao	Founder & Director Forus Health, Renalyx & Rx DHP, Bengaluru		Industry Representative	Member
14	Mr. Achutha Bachallil	Chairman, Unilog, Infopine Solutions. Mysore			Member
15	Dr. Suresh R	Professor, VTU RO & Chairman IEL, Mysore	Professional Body Representative	Member	
16	Mr Pradyumna	CEO and Founder. Design of "All Tools App"	Alumni	Member	
17	Ms Shantha Kumari H	School Teacher Mother of Caroline Symphony S (4AD18EC009)	Parent Representative	Member	
18	Ms Aishwarya M	5 th Semester E&E	Student Representative	Member	
19	Dr. Mahesh P K	Professor & Head, ECE	Coordinator	Member Secretary	

The Minutes of the meeting are as follows:



- The meeting started with the committee chairman welcoming the committee members and briefly explaining about roles, responsibility and functions of the Internal Quality Assurance Cell.
- Dr Basavaraj L briefed about the accomplishments of the previous term and appreciated the efforts made by the IQAC in this regard.
- The Chairperson appreciated the sanctioning of the DST project of INR 215 Lakhs to the Dept. of ECE. The project was carried out under Dr. Mahesh P K as Chief Investigator and Dr. Prakash Kuravatti as Co-Investigator.
- Chairperson said that VTU appreciated the institution for the efforts made to adopt the modern tool to teaching learning process.
- Chairperson informed the committee members that three new courses (Artificial intelligence and machine learning, Data Science, Computer Science and Design) are being introduced in the institution for the AY 2021-22.
- Dr. Basavaraj L said that all the departments have to plan for the activities under the Deceinal banner.
- Later, the Chairperson appreciated the team effort for QS I Gauge Accreditation with Gold Rating which is remarkable.
- Dr. Mahesh P K, Member secretary briefed about the plan of action for the academic year mentioned as below:
 - Academic and Administrative audit is completed for the previous semester. The same to be carried out for the upcoming semester.
 - Criteria wise SSR preparation as per the revised guidelines provided by the NAAC.
 - Verification of the criteria wise documents as per the formats by constituting the internal/External committee.
 - ICRTST - 2021 to be rescheduled and plan accordingly for the smooth execution.
 - Course Outcome attainment calculation for the previous semester to be completed at the earliest.
 - Various Surveys such as Student satisfaction Surveys, Course Exit Surveys.
- The member secretary reported the following points:
 - Discussed about the accomplishments of the strategic growth plan.
 - About 50% of Financial assistance was utilized by the faculty members under the allocated budget for Research and extension activities.
 - During pandemic a good number of students participated in the various inter/ intra college activities/competitions through online mode.
 - Initiatives and impacts pertaining to Advanced and Slow learners



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- Company Specific training to be initiated for improvement in placement.
- Participation of students in MOOC Courses & AICTE Activity Points events.
- Dr. Shyam Vasudev Rao, offered an opportunity for the faculty members to have industry training.
- Mr. Achutha Bachalli, mentioned about the skill labs implementation for the benefit of the students.
- Dr. Suresh R, mentioned that the registration to professional bodies need to be improved.

Dr. Mahesh P.K

(Member Secretary: IQAC)

Dr. Basavaraj L

(Chairman: IQAC)

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